

**South West Wiltshire Area Board
Community Areas Transport Group (CATG)**

**14.00 Tuesday 22 May 2012
Dinton Village Hall**

Minutes

1. Apologies and Introductions

In attendance:

- i. Cllr Tony Deane (Chair) (AD)
- ii. Cllr Jose Green (JG)
- iii. Cllr Bridget Wayman (BW)

- iv. Tom Gardner, Senior Engineer (TG)
- v. Tony Phillips, Fovant Parish Councillor (AP)
- vi. Clive Upton, Dinton Resident (CU)
- vii. Tony Peel, Tollard Royal Parish Councillor (TP)
- viii. Chris Clark, Local Roads Manager (CC)
- ix. Spencer Drinkwater, Principal Transport Planner (SD)
- x. Tracy Myers, Highways Technician (TM)
- xi. Charles Smith, Dinton Parish Councillor (CS)
- xii. Mike Leonard, Chilmark Parish Councillor (ML)
- xiii. Richard Jefferies, Mere Resident (RJ)
- xiv. Sara Willan, Teffont Parish Councillor (SW)
- xv. Rachel Ashton-Brown, Wilton Resident (RAB)
- xvi. Steve Harris, Community Area Manager (SH)

Apologies received from: Bev Ford, Tisbury Community Safety Partnership (BF), Elizabeth Pelham, Chilmark Parish Councillor (EP)

2. Budget update

TG advised that annual allocation for SWW is £17,079. Spent £16,899 last year, budget for 12/13 is now £17,227. No commitments out of the budget for this year at this stage.

TG was asked what contributions from parishes had been agreed for 2011/12:

Wilton TC £2,500

Fovant PC £200

Netherhampton PC £1,000

BW asked whether extra funding had now been allocated to individual CATGs. SD advised that extra funding has been put into substantive CATG budget (centrally held), no extra funding for CATGs.

CU asked for clarification on the Dinton Scheme as it had not been mentioned; TG advised this funding was from The Highways Safety budget.

3. Terms of reference

AD advised terms of reference now available and this could be useful for parishes to refer to.

4. Minutes from meeting on 20 March 2012, including update on agreed actions

JG said that the Broad Chalke dropped kerbs were not mentioned; TM advised that these have been completed out of last year's budget (2011/12).

Parking at The Poplars – AD advised that Graham Hogg has now left the Council. The process is not yet clear for how housing finance funding will be awarded; tenants' panel likely to be involved at some stage and Cllr Green is on this panel. AD advised that at the present time no contract appears to be set up for environment improvements. **ACTION – issue to be raised again with new Director / Derek Streek / Chairman of tenants panel (Diane Knight) by AD/SH.**

Extended parking bay in Wilton - Rob Hannis has advised not possible to include as part of improvement works at old MOD site. TG advised he had viewed the road and there were two options. Filling in the area between lay-bys would gain 2-3 spaces and cost approximately £15,000. Alternatively, constructing a new lay-by would create 5-6 spaces and cost approximately £12,000. TG would recommend option 2. TG advised that S106 agreements had already determined, and it was considered by Rob Hannis to be too late to amend. AD said that due to the expense, this should go back to Rob Hannis. **ACTION – SH/AD to follow up.** SD advised it has been decided by Cllr Tonge that capital funding should not be used for private parking.

Walnut pub junction - TG advised he had viewed the site. There is poor visibility as you exit the roundabout from the side road. Clearing vegetation would improve this. The give way lines for the mini-roundabout are set back into the minor road and bringing them forward would improve visibility. TG estimated it would cost approximately £800 to make changes. AD advised Parish Steward could clear vegetation.

Low Armco barrier next to lake on the road between Dinton and Tisbury - CC advised that the cost of putting this in is likely to be approximately £8,000. This would be a driven post arrangement. Location is rural, steel safety barrier could be an eyesore. CC said there is limited signing and his opinion would be to improve signing on the bends. SW advised there are endless accidents on that bend, it is constantly being repaired. Fencing is inferior; it is a popular spot and has a significant view. 3 posts have been put in. CC gave the opinion that it would not be a good use of funds to put in barrier. **ACTION – AD to speak to landowner to get their opinion on increased signage.**

Dropped kerb in Spracklands, Dinton - TM advised that they have agreed the location of the dropped kerb. Now waiting to be approved for finance, will cost £800. CS advised that the Parish Council have agreed £50 contribution. JG questioned whether the Housing Department could cover the cost as they do have funding for making changes for disability. TM advised that this particular dropped kerb was agreed for the benefit of the community as well as individual concerned.

Other updates were provided in written form to the group and are copied below:

Action	By whom?	Update for meeting on 22 May 2012
Issues system and Clarence - SH to liaise with SD in order to provide guidance on where people should refer. SH to run draft past CC, AD and JG before sending out	SH, SD	Done
Tollard Royal - SH to chase up with Mark Stansby	SH	Mark Stansby now in contact with Tony Peel
Fovant Crossroads - AP to raise again at CATG once funding can be requested. TG, AP and JG to liaise in order to arrange meeting	AP, TG, JG	AP to request issue to be discussed at CATG once consultation has taken place
SD to contact Joanna Heal re. double yellow lines at Tisbury station for a progress update	SD	Due to be carried out on Friday 8 th June
Large vehicles in Tisbury, raised through issue system, SH to raise with Mark Stansby	SH	Sign due to be in place by end of April but delay from contractors; still outstanding
Sutton Row – SH to liaise with Mark Stansby about possibility of horse sign being explored	SH	Metro count has been order for further assessment
SH to check the order of SID sites to ensure that same village is not repeated straight away	SH	Confirmed
SH to re-send email to all parish clerks (include AP in email list) asking for information on 2 nd SID sites, stating that this is a repeat request. BF to send email to SH first listing those who have already responded	SH, BF	Done
Strimming on banks in Fovant - CC advised that no instruction has been given for their budget to be spent and it was not the Parish Steward – CC to make enquiries	CC	The majority of the grassland protected verges are cut and the arisings removed by blowing up the clippings. This is to control coarser growth and avoid a build of fertility. This assists the more desirable species such as orchids by reducing competition. Fovant verge was strimmed in March. The Cowslips will come up to flower in April and May. Rabbits keep the bank grazed very short, which is actually desirable as long as there are not too many of them. The strimming is just to

		control any longer, coarser growth.
Speed limit in Fovant - AD advised that he would raise the matter with Cllr Dick Tonge.	AD	AD to raise with Cllr Tonge.

5. Updates:

- Squalls Lane, Tisbury - Speeding Issues

TG has ordered metro count; awaiting data back.

- Kerbs in the narrows on B3089, Teffont

TM advised that David Button is going to organise the repainting of white lines, sweeping back the mud first. CC advised the group that the white lining team is heavily committed to Olympic torch routes at this time.

- TCSP Speed Indicator Device

CS advised SID should be functional in next few weeks; believes that Swallowcliffe is next on list. The team are aware of how to link with the contractors. RJ asked whether private liability insurance had been resolved. AD advised he has had assurance by email that volunteers are able to carry out the work, under the same conditions as those on speed watch. For the purposes of doing this work they are employees. AD advised he will provide email address of Steve Milton for RJ to confirm. RJ stated that the original test in Ansty for 5 weeks showed 92% were over 30mph and asked what will happen from this? CS said that the police have taken data to inform when they should check. AD advised that data can also be used to inform whether greater measures need to be taken. RJ asked if central SIDs were recording data. CC advised that SIDs are there as a deterrent, data capture side not prime purpose. Also a resource issue, extra officer time. AD asked if it would be possible to trial this in the area if volunteers can be organised. CC said that this should be possible. **ACTION – TCSP to liaise with AD/CC in order for this to be organised outside of the meeting.**

6. Review of scheme requests in the Mere, Tisbury and Wilton Community Areas:

- Dinton Refuge Island B3089

TG said that two design options had been discussed with PC. TG attending PC meeting on 29.5.12 to discuss options and see what preferred option is.

- Netherhampton B3094

TG advised the provisional start date is 31.5.12.

- Wilton Double Yellow Lines

TG advised the TRO is due to go out on 28.6.12.

- Hindon Lane, Tisbury

TG advised the TRO for all waiting restrictions had all been advertised, period finished on 14 May. No objections were made to the raised table or speed limit change so these will go ahead. There were numerous objections to parking on Hindon Lane and yellow lines on Park Street. The cabinet member for highways will consider the objections and decide whether the scheme should proceed. AD advised the group to check through TROs carefully when they come out.

- Dropped kerbs update

TM advised that there are no new ones planned. At Coronation Drive four have been put in and are completed. Not been advised if more required. AD advised he had asked Derek Streek to pay for the cost of kerbs.

- Tollard Royal B3081 Roadside Kerbing

TG advised implementation will be the week commencing 7th July.

- Tisbury Row footbridge

TG advised there is no update. It has been programmed, will be taking place. AD stated that the footbridge can be done without need for road closure. Work on existing bridge will take 3 months but now delayed from 27th July.

7. New issues:

- Chilmark overgrowing hedges

ML explained issue and passed around photographs; landlords have cut back the hedges but there are still leaves on both sides of the road. Children have to walk up the hill to school and in wet weather can become dangerous. CC advised that the road was in a similar condition to many others in the area. TM advised that the road was swept a couple of years ago but within a week the leaves were back again. AD requested that this was done as a one-off. BW requested that School Lane in Hindon be done at the same time, as there was a similar issue with potential danger to those on the school run. **ACTION – CC to speak to colleagues and organise for roads to be swept in next 2-3 weeks.**

- Netherhampton disused lay-by and bus stop

TG explained that issue has been raised by PC as resident is requesting the lay-by be filled in due to nuisance caused by cars parking / doing u-turns close to a bend. Scheme would cost approximately £10,000. The group agreed that this was too expensive. AD suggested WC could facilitate the work if the resident(s) agreed to pay. **ACTION – TG and JG to liaise with PC about this proposal.**

- Erosion of grass bank in Teffont Magna

Same as kerbs in narrows in Teffont, was discussed earlier in the meeting.

- AONB consultation on rural roads

BW explained about the consultation and advised that the group all try to read and send in responses before next CATG. **ACTION - SH to send document out with the minutes and add to agenda for next meeting. All comments to be sent to BW.**

- Semley – clearing of gullies on A350, flooding on railway bridge on A350, flooding near the Bennett Arms

For the railway bridge, CC advised that a scheme has been drawn up by Network Rail and Danny Everett is in contact with them. **ACTION – CC to find out Network Rail contact and give details to BW so this can be chased up.**

For the Bennett Arms, TM advised that David Button is looking into this. **ACTION – TM to liaise with David Button.**

- Road resurfacing – Calais Hill in Semley, Teffont, B3089 between Willoughby Hedge and A350

For Calais Hill, TM advised this is on the list for major maintenance.

For Willoughby Hedge and Teffont, CC advised that a material was used a few years ago that is now coming to the end of its life causing roads to break up. **ACTION – CC to chase up with David Button.**

- Drainage and verge cutting on Long Lane, Kilmington

CC advised that the costs of doing major works to such a lane could not be justified, and previously the local farmer would be encouraged to take their own measures. **ACTION – SH to liaise with PC and Cllr George Jeans about reasons for lane needing to be cleared.**

8. AOB.

SD advised that there is a need to identify highway schemes to commit to. The group agreed in principle to allocate £800 for Walnut pub junction. **ACTION – AD/SH to request a £200 contribution from Mere PC.** The group also agreed to commit £800 for the Spracklands dropped kerbs, with £50 being contributed by Dinton PC.

NB. Any funding commitments must be authorised by South West Wiltshire Area Board.

JG raised the issue of finger-posts. AD reminded the group that in a new financial year all parishes are able to apply for finger-post funding according to the new criteria.

JG raised the issue of 30mph sign locations in Ansty. CC advised that Steve Pike is working on this.

RAB advised that there may be objections to some of the sites for yellow lines in Wilton.

RAB raised an issue about the existing pedestrian crossing in Wilton between Lloyds Bank & the Market Square (on Silver Street A30). In certain circumstances when traffic has backed up, the green light indicates to pedestrians it's safe to cross but traffic can still be moving over the crossing in the direction of Kingsbury Square; there is no signage actually at the crossing to alert motorists from that side.

ACTION – CC to raise this issue with Mouchel.

AP advised that there are more speed measurements to be done on A30 (Fovant).

AP said that 3 days of road closures were planned (micro-surfacing) in Fovant and there were concerns about access. CC advised that access will be possible but there will be delays whilst going on of approximately 45 mins.

C class road survey

TG advised this will begin later this year, not yet started.

9. Date of Next Meeting – 24 July 2012, Dinton Village Hall.

END OF MEETING

Summary of actions:

Issue	Action	By whom?
Parking at The Poplars, Fovant	Issue to be raised again with new Director / Derek Streek / Chairman of tenants panel (Diane Knight)	AD / SH
Extended Parking Bay in Wilton	Case to be referred back to Rob Hannis to press for it to be included s106 works	AD / SH
Low Armco barrier next to lake on the road between Dinton and Tisbury	Landowner's opinion to be sought on increased signage	AD
Recording data on WC centrally-run Speed Indicator Device	To be organised outside of the meeting	TCSP / AD / CC
Chilmark overgrowing hedges and blocked gullies	Organise for road in Chilmark and School Lane in Hindon to be swept in next 2-3 weeks	CC
Netherhampton disused lay-by and bus stop	To liaise with PC about proposal for local residents to pay for works, with WC facilitating	TG / JG
AONB consultation on rural roads	Document to be sent out with minutes. Any comments to be sent to BW	SH / all
Flooding on railway bridge on A350	Network Rail contact details to be provided to BW	CC
Road surface issues near the	Liaise with David Button for update	CC / TM

Bennett Arms (Semley), in Teffont and on B3089 between Willoughby Hedge and A350		
Drainage and verge cutting on Long Lane, Kilmington	Liaise with Cllr George Jeans and Mere PC about reasons for clearing lane	SH
Walnut Pub Junction works	Request £200 contribution from Mere PC towards the scheme	AD / SH
Pedestrian crossing in Wilton between Lloyds Bank & the Market Square (on Silver Street A30)	Raise issue of pedestrians starting to cross whilst traffic still moving over crossing with Mouchel	CC